

### **Statute 9: Board of Graduate Studies**

1. Within the policies, procedures and priorities established by the Senate and subject to the general oversight of the Academic Policy Committee, the Board of Graduate Studies shall:
  - (1) review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
  - (2) develop, implement, monitor and review policy pertaining to postgraduate work;
  - (3) establish and maintain academic standards of all postgraduate programmes;
  - (4) provide guidance and advice to College/School Boards on the implementation of academic regulations and policies, and the development of postgraduate studies;
  - (5) review and make recommendations to the Academic Policy Committee for the introduction of new postgraduate programmes;
  - (6) report on its business to the Senate via the Academic Policy Committee and/or Quality Assurance Committee at such intervals as the Senate may decide;
  - (7) review and make recommendations to the Academic Policy Committee on any matters relating to academic regulations, policies and rules governing postgraduate studies, including general entrance requirements and policies for student admission;
  - (8) review and make recommendations to the Quality Assurance Committee on any matters relating to quality assurance of teaching and learning of postgraduate programmes;
  - (9) appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.
2. The membership of the Board shall comprise:
  - (1) the Dean of Graduate Studies who shall be the Chairman;
  - (2) the Deputy Chairman shall be Deputy Dean or Associate Dean of Chow Yei Ching School of Graduate Studies appointed by the Chairman;
  - (3) the Deputy President;
  - (4) the Chairman of the Senate's Research Committee;
  - (5) the Chairman of Quality Assurance Committee;
  - (6) Deputy/Associate Deans, Chow Yei Ching School of Graduate Studies;

- (7) Chairmen of College/School Graduate Studies Committees;
  - (8) Director of CityU Academy of Innovation;
  - (9) two members appointed from each College Graduate Studies Committee;
  - (10) one member appointed from each School Graduate Studies Committee;
  - (11) five members appointed from and by the Senate;
  - (12) three postgraduate students appointed by the Board from the pool which comprises one research postgraduate student and one taught postgraduate student nominated annually by each of the Colleges and Schools.
3. The period of office of members shall be two years, except for members in category 12 whose term shall be one year. The membership in categories 9 to 11 above shall allow for overlapping periods to ensure continuity.
  4. A person appointed by the Dean of Graduate Studies shall be the Secretary to the Board.